

DQP Portal

Release Notes 2 November 2023

Supplementary Changes

Installation Type Definition Display

We have added a new feature that displays the definition of each of the Installation Types to help DQP's make informed selections during the submission process.

Addition of Comments: DQP Description of Works

Two new "Comments" free text sections have been added to the process first at the Site Registration stage labelled as "DQP Description of Works" which allows the DQP to add specific details for this site and work activities, and second in the commissioning/validation stage which are site validation notes that will also be included on the Validation Certificate.

Acknowledgement Button for DQP

A new acknowledgment button has been introduced for DQP submissions, improving the interaction and communication between users and our portal.

Navigation and Search Options

Combined Search Forms and Search Meter Compliance Process

We've combined the search forms and search meter compliance processes, simplifying the navigation and making it more efficient for you to find the information you need.

Home Page Search Default Change

The home page search now defaults to "All Forms" to streamline the search process.

Removal of Case-Sensitive Search for Work Approval in Meter Compliance Process

We have removed the case-sensitive search requirement in the Meter Compliance Process.

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Forms Enhancements

Form Deletion Prior to QA Submission or After Rejection

You can now delete forms prior to their submission for QA review or if they have been "Not Approved" and returned to the DQP by CDO Team during QA review process.

Super Admin/CDO Role Changes - Deletion of Active Meters

Super Admins now have the option to delete active (installed) meters when necessary. The process will be for DQP's to request a site/workspace/form deletion via dqp.enquiries@waterNSW.com.au and provide all the details for this requirement. Once reviewed and approved by the CDO Team a deletion can be actioned allowing the DQP to start fresh with the Meter Compliance Process. This function is to assist with many existing Inflight Transactions that have incorrect Installation Type selected and/or incorrect workspace ID details, wrong meter number and/or ESID etc.

CDO Requests: Attachments in Comments during QA Review

This will enable the CDO Reviewer to attach supporting documents in comments during the Quality Assurance (QA) review, making it easier to provide additional information and context to assist DQP's with resolving any Not Approved submissions.

Validation Certificate

The validation certificate now includes the validation date, and comments can be added and displayed on the certificate. DQP's have requested the ability to add notes/comments etc. to the Certificate which provides further details for their customers and future references.

Addition of Reason for Non-Compliance

When marking a form as non-compliant, you can now add a reason to provide additional context for the non-compliance site such as an exemption or Meter Installed prior to April 2019.

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Supporting Documents - Additional Field

An additional field for supporting documents has been added, providing more flexibility when attaching files and adding additional details/documents.

Rename Installation Type to "Replacement Meter - New/Reconfigure LID"

We've updated the installation type name to "Replacement Meter - New/Reconfigure LID" to better reflect its purpose. There has been confusion when DQP's need to replace the meter that has an existing LID, the existing LID can be reused if operational however it will require to be reconfigured to match the details of the Replacement Meter - please check with your LID vendor on their LID reconfiguration process as some can be reconfigured remotely and others are via local connection.

Notification email to LID Vendor for Non-Telemetry LID (YDOC)

We have included the email notification to send email to LID vendor for non-telemetry LID's when Site Registration is Approved.

MW Approvals - Improved Search and Message Update

Miscellaneous Works (MW) approvals are now searchable and can be located when requested.

Site Registration - Label Change for Final Meter Reading

We have updated the label for "Final Meter Reading" in the Site Registration process for clarity. As this has caused confusion it has been renamed as "Current Meter Reading" this provides a data point for the CDO Team reviewing the registration to better identify meter sites within our system. It is critical that the correct site is identify before they can Approve. There will be additional data points added to the Validation/Commissioning stage so to capture final or changeover meter readings to improve water accounting requirements and decommissioning of failed/replaced meters in our systems.