

## Report annual licensed and BLR water take where no meter is required

To comply with clause 250 of the *Water Management (General) Regulation 2018*, this form is to be completed by all water users whose work(s) don't require a meter to record annual licensed and basic landholder rights (BLR) water taken by a licensed work. You are required to report your usage even when it is zero.

Please complete separate forms for each work approval.

### Returning completed forms to satisfy reporting condition

Report your usage by sending pages 2 and 3 to us within 28 days of the end of the water year (30 June each year). Please complete the form with a black/blue ink pen and use BLOCK letters. You can also type directly in this form. Once completed, please print, and sign the form.

#### Submit your form

- by post to **WaterNSW, PO Box 398, Parramatta NSW 2124**, or
- email a scanned copy to [Customer.Helpdesk@waternsw.com.au](mailto:Customer.Helpdesk@waternsw.com.au)

If you have any questions, contact our Customer Service Centre on **1300 662 077**.

### Privacy statement

The personal information you provide on this form will be used and protected in accordance with the WaterNSW privacy policy. It is being collected by WaterNSW and will be used for purposes relating to your condition requirement to record and report your licensed water take in line with the applicable monitoring, recording, and reporting *Water Management (General) Regulation 2018* clause(s).

WaterNSW will not disclose your personal information to anybody else unless authorised by law. You have the right to request access to, and correct details of, your personal information held by WaterNSW. Monitoring, recording, and reporting conditions applicable to water licences require some personal information in compliance with the relevant legislation and to provide you with our services. If you choose not to provide the requested information in this form, required for compliance with your licence conditions and to provide you with our services, you may not be able to take water as your licence may be suspended or cancelled, and, more generally, you may be in breach of the *Water Management Act 2000*. Further information regarding privacy can be obtained from our website at [waternsw.com.au](http://waternsw.com.au)

### Offences and penalties

It is an offence, under section 344 of the *Water Management Act 2000*, to make a statement that you know to be false or misleading in, or in connection with, this application.

A corporation found guilty of an offence against section 344 is liable to a penalty not exceeding \$2.002 million. An individual found guilty of an offence against section 344 is liable to a penalty not exceeding \$500,500. An access licence or approval may be suspended or cancelled under the *Water Management Act 2000* in certain circumstances. These include if the holder of the licence or approval is convicted of an offence under that Act.

**Section A: Authority holder details**

A1 Work approval holder
A2 Mobile phone
A3 Email
A4 Work approval number e.g. 50CA000001 or 50WA000001
A5 Water access licence number(s) e.g. 50AL000001
A6 <b>Water type</b> (e.g. regulator, pump, bore or spearpoint), water type (e.g. regulated, unregulated or groundwater) and description (e.g. pump (outlet mm) or bore (outer casing mm) size)
A7 Extraction site ID (ESID) if known

**Section B: Report monthly water take through the year**

B1 Year

Submit page 2 and this page (page 3) to us within 28 days of the end of the water year (30 June each year).

Month	Total licensed water taken in ML	Total water taken for BLR in ML	Total volume in ML of water taken	Method to estimate the volume taken. Please choose: 1. Meter reading (if installed) 2. Pump hours 3. Power usage 4. Fuel usage 5. Crop type and area being irrigated 6. Other – please specify
July				
August				
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
<b>Report total volume of licensed and BLR water take even if zero water has been taken for the year.</b>				
<b>TOTALS</b>	<b>ML</b>	<b>ML</b>	<b>ML</b>	

I declare that the information provided in this form is true and accurate.

Signature	Date
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